



JOB POSTING

ESTES PARK MEDICAL CENTER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally protected status.

DATE OF POSTING: May 2, 2008

POSITION TITLE: EMERGENCY DEPARTMENT DIRECTOR

REPORTS TO: Chief Clinical Officer

SUMMARY: Accountable on a 24-hour, 7-day per week basis for planning, organizing, coordinating and directing nursing activities for the Emergency Services in accordance with standards of practice, standards of care and administrative policies.

JOB REQUIREMENTS:

Current Colorado RN license, BLS, CPR and ACLS (required within one year of hire).
Bachelor's degree in Nursing or Health care Administration. Masters Degree preferred.

MINIMUM REQUIREMENTS:

Experience in Emergency Services/Nursing supervision or management.

ESSENTIAL FUNCTIONS:

1. Plans, organizes, coordinates and directs the delivery of nursing care in Emergency Department in accordance with Colorado Nursing Practice and ANA Code for Nurses and ANA Clinical Standards of Practice.
2. Accountable for direct supervision of quality patient care. Provides direct patient care on a regular basis. Minimum of 2 shifts per month, including one night or weekend shift per quarter.
3. Works closely with the Chief Clinical Officer regarding patient care issues and medical staff concerns.
4. Monitors patient satisfaction as needed to maintain >90% satisfaction.
5. Utilizes high level decision making and problem solving skills. Maintains ability to develop plan and implement projects.
6. Demonstrates flexibility in leadership and management skills.
7. Responsible for biweekly payroll, P&L monthly with variance reporting as needed and annual budget development.
8. Develops annual staff education plan utilizing staff feed back.
9. Accountable for the direct supervision, to include, but not limited to, hiring, orienting, scheduling, counseling and terminating of employees.

FOR MORE INFORMATION, PLEASE CONTACT HUMAN RESOURCES.