



JOB POSTING

ESTES PARK MEDICAL CENTER

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally protected status.

DATE OF POSTING: December 29, 2011

POSITION TITLE: Case Manager/ Utilization Review

REPORTS TO: DIRECTOR OF QUALITY

COMPETENCIES: Current Colorado RN license

DUTIES:

1. Performs admission and concurrent reviews on a timely basis after admission, comparing admission diagnosis and presenting symptoms to indications for admission criteria and evaluates for medical necessity for designated level of care comparing physician documentation against criteria.
 - a. Collaborates with physicians and provides information and education pertinent to patient conditions and corresponding utilization criteria and pathway.
 - b. Provides timely clinical patient information to third party payers.
2. Performs retrospective review of the medical record when admission and discharge occur prior to concurrent chart review.
3. Tracks and evaluates cases for opportunities for improvement with a focus on readmissions, possible avoidable days and utilization of resources.
4. Provides clinical patient information to payers for the purpose of securing reimbursement of services rendered.
5. Participate in committees as assigned;
6. Perform in accordance with all local, state, and federal laws and regulatory agency standards;
7. Perform in accordance with EPMC vision, mission and goals;
8. All other duties as assigned.

QUALIFICATIONS: 3-5 years Med/Surg Nursing; 1-2 years Utilization Review and quality data collection and reporting preferred. Requirements are representative of minimum level of knowledge, skills and/or abilities. A review of this description has excluded the marginal functions of the position that are incidental to the performance of fundamental job duties.

FOR MORE INFORMATION, PLEASE CONTACT HUMAN RESOURCES.